



Discover Abitibi

A project of innovation, cooperation and revitalization

Découvrons l'Abitibi

Un projet d'innovation, de coopération et de renouvellement

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## Request For Project Management Services

### Management of Reflection Seismic Surveying

Timmins-Kirkland Region of Northern Ontario

#### **Position**

The Timmins Economic Development Corporation is seeking the services of an experienced seismic surveying consultant to act as project manager for a Regional Seismic Survey in the Timmins-Kirkland Lake area. The following will describe the various functions and responsibilities of the position as well as provide a general overview of the initiative. Questions regarding this position may be directed to Robert Calhoun, Discover Abitibi, project manager.

#### **Initiative Description**

The Discover Abitibi Initiative is a regional economic development project charged with the completion of 19 projects within the Timmins to Kirkland Lake corridor of the Western Abitibi Greenstone belt. The initiative is directed through the Timmins Economic Development Corporation (TEDC). The initiative is funded in part by FedNor-Industry Canada, the Northern Ontario Heritage Fund Corporation and several private sector partners.

#### **Seismic Reflection Survey**

The Seismic Reflection Survey forms an integral part in the overall initiative. Discover Abitibi is planning a large-scale survey, which will be completed across the region. This

survey will consist of a regional survey line of approximately 80 kilometres in the Timmins camp and 40 kilometres on 4 lines of approximately 10 kilometres each spread across the region. General parameters have been established for this surveying but final resolution of the survey details will be established in concert with the Seismic Program Manager sought here.

### **Seismic Program Manager (SPM)**

**General-** The SPM will supervise all aspects of the Reflection Seismic survey establishing final acquisition and processing parameters. Once these parameters have been established the SPM will supervise the acquisition, processing, production of final product, interpretation and delivery in concert with the Discover Abitibi Project Manager. The SPM will also supervise any sub contractors carrying out aspects of this program.

It is understood that in all aspects of this program the TEDC will let the contracts on behalf of the Discover Abitibi initiative and the SPM will advise the TEDC on the letting of these contracts. All references to hire in the specification section below shall mean in conjunction with the TEDC. The TEDC shall award and be responsible for payment of all contracts.

**Specifications-** The manager will be the principal line of communication with the Discover Abitibi management team. The manager shall act on behalf of the DAI in negotiations with contractors and in the role front line supervisor.

The main contract for the acquisition and processing shall be let by TEDC and it shall be responsible for payments. The contents of the contract shall however be the responsibility of the SPM.

The SPM will be responsible for the execution of the acquisition and processing of the contracts.

The SPM will advise the TEDC on the hiring of and be responsible for any necessary expertise required for supervision of the acquisition, processing production, and final preparation/presentation of the seismic data.

A necessary component of the program will be the interpretation of the acquired data. The SPM will complete or will hire the necessary interpretation expertise and shall outline the nature of this interpretation.

In addition to the interpretation of the newly acquired data the SPM shall also supervise the re-processing and interpretation of a Lithoprbe line previously completed in the Kirkland Lake region.

### **Miscellaneous Elements**

- No payment will be made to a consultant for the preparation and submission of a proposal.
- The lowest or any tender will not necessarily be accepted.
- A detailed outline of the firm's per diem rates and a breakdown of subcontractor rates shall be provided.
- All prices must be quoted in Canadian dollars, to include all applicable taxes
- Conditional bids will not be accepted
- Adjustments to the proposal by telephone, fax, telegram, e-mail will not be accepted
- Erasures, overwriting or strikeouts must be initialled by the person signing on behalf of the organization submitting a proposal
- Proposal submissions constitute a firm offer and if successful will constitute part of the agreement
- The consultant must have a clause in their proposal that indicates that prices are open for ninety (90) days from the proposal closing date
- All consultants shall comply with all the legislation and regulations which may be applicable to completing this proposal
- All proposals must be complete, legible and signed in ink by an authorized official.

Any proposals received after the above referenced deadline or received by facsimile or by email will not be considered for this project and will be returned to the consultant unopened.

The Project Management Team will review qualifying proposals. The preferred candidate for this project will then be recommended to the TEDC Board for engagement of services. A formal contract will then be entered into between the TEDC and the successful firm as per the Request for Proposal to the satisfaction of the TEDC and executed as required.

The TEDC reserves the right to ultimately select, in its own best judgment, which firm it deems most qualified to undertake this project. The TEDC may select any proposal or reject all proposals and is not bound to accept the proposal with the lowest price.

In all aspects of this project, time is of the essence. The DAI wishes to complete the field acquisition of this data in the winter of 2004, therefore the appointment of the SPM must be completed in early December to facilitate this schedule.

**All interested parties are requested to submit their cost proposals and a resume on or before December 5, 2003 to:**

**Robert Calhoun, project manager**

**54 Spruce Street, South, Timmins, Ontario P4N 2M5**

**Tel: 705-360-8485, Fax: 705-360-1394, email [rcalhoun@city.timmins.on.ca](mailto:rcalhoun@city.timmins.on.ca)**

**Website: [www.discoverabitibi.com](http://www.discoverabitibi.com)**

